
THE
FORGOTTEN GARDENS OF
EASTON LODGE

Company No. 4638621
Charity No. 1101442

**THE GARDENS OF EASTON LODGE
PRESERVATION TRUST**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST JANUARY 2015**

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FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST JANUARY 2015**

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**THE GARDENS OF EASTON LODGE PRESERVATION TRUST
TRUSTEE'S REPORT – STATUTORY INFORMATION
FOR THE YEAR ENDED 31ST JANUARY 2015**

TRUSTEES @ 31st January 2015

R DREVER
J BOUTWOOD
C DEAN– CHAIR
C MATTHEWS
R WHALLEY

REGISTERED OFFICE

C/O THE OLD BARN
PARSONAGE ROAD
TAKELEY
ESSEX
CM22 6QX

COMPANY NUMBER

4638621

CHARITY NUMBER

1101442

BANKERS

Barclays Bank
Dunmow Branch

INDEPENDENT EXAMINER

Nicholas Wood
Ashwood House
Thaxted
CM6 2NE

**THE GARDENS OF EASTON LODGE PRESERVATION TRUST
TRUSTEE'S REPORT FOR THE YEAR ENDED 31ST JANUARY 2015**

STATUS

The company, number 4638621, is limited by guarantee and has charitable status. The charity registration number is 1101442. It has a Memorandum and Articles of Association as its governing documents.

PRINCIPAL ACTIVITIES

The principal activity of the charitable company in the period under review was the continued preservation of the Gardens of Easton Lodge and keeping them accessible to the public.

ACHIEVEMENTS

The Gardens were open to the general public on nine Sundays, which generated the bulk of our income. We received an overall rating of 4.7 out of 5.0 in our August visitor survey

We open the Gardens during the week for 12 Group visits (10 or more).

We have also made very good progress in the restoration of the Walled Garden. Although this is a huge long term project, we plan for the public to have access to the walled garden next year.

The Italian garden has had much replanting, pruning and weeding and now has public access on open days. We have restored the Victorian fencing at the entrance and invested in a new shed for our garden equipment. We have made very good progress in cataloguing, labelling and digitally storing our extensive archive material. We were able to update and reprint our book on the History of the Gardens.

We have invested in improving our catering facilities which has helped to increase our catering income.

PUBLIC BENEFIT

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set.

REVIEW OF THE YEAR

In the Trust's 13th year of operation the Trustees:

- a. Continued to manage and enhance the Gardens of Easton Lodge
- b. Continued restoration of the Walled Garden

FIXED ASSETS

Acquisition of fixed assets during the year is shown in the notes to the accounts.

TRUSTEES

The Trustees who served during the year are shown below:

- G BLACKSHAW (resigned 22nd January 2015)
- J BOUTWOOD
- R DREVER
- C DEAN (Chair)
- C MATTHEWS
- R WHALLEY

TRUSTEES RESPONSIBILITIES

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the surplus or deficit of the charitable company for that period. In preparing those financial statements the company are required to:

1. Make suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 1993. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

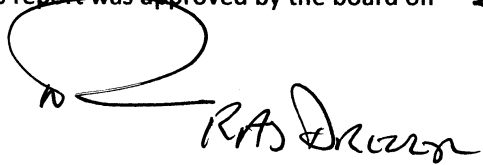
As far as the directors are aware at the time the report is approved

- There is no relevant financial information of which the company's independent examiner is unaware, and
- The directors have taken all the steps that they ought to have taken to make them aware of any relevant financial information and to establish that the independent examiner is aware of that information.

SMALL COMPANY EXEMPTIONS

This report has been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

This report was approved by the board on 22nd October 2015 and signed on their behalf.



TRUSTEE

Independent Examiner's Report to the Members of the Gardens of Easton Lodge Preservation Trust for the Year Ended 31st January 2015.

I report on the accounts of the Charitable Company for the year ended 31st January 2015 which are set out on pages 5 to 9.

Respective responsibilities of the Trustees and the Examiner.

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the accounts. I understand that the Trustees consider that an audit is not required for the year under section 144 (2) of the Charities Act 2011 and that an independent examination is required.

Having satisfied myself that the charity is not subject to an audit under company law and it is eligible for an independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act;
- and to state whether any particular matters have come to my attention.

Basis of my Report.

My examination was undertaken in accordance with the general directions given by the Charity Commission. Such examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented to me with those records. It also includes consideration of any unusual items or disclosures in the accounts and obtaining explanations from the Trustees concerning any such issues. These procedures do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts represent a 'true and fair' view. As a result my report is limited to those matters set out in the statement below.

Independent Examiner's Statement.

In connection with my examination, no matter has come to my attention:

a) which gives me reasonable cause to believe that any material respects the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006;
 - and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the 2006 Companies Act and with the methods and principles contained within the Statement of Recommended Practice for the reporting by Charities dated 2005, have not been met,
- or

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nicholas Wood M.Sc
Independent Examiner



Ashwood House
Thaxted CM6 2NE

23rd October 2015

THE GARDENS OF EASTON LODGE PRESERVATION TRUST
STATEMENT OF FINANCIAL ACTIVITIES (including the income and expenditure account)
FOR THE YEAR ENDED 31ST JANUARY 2015

	Note	Total 2015 £	Total 2014 £
Incoming Resources			
<i>Incoming Resources from generated funds</i>			
Voluntary Income			
Gifts & Donations		7,880	798
Membership Income		425	343
Grant from Land Securities		3,900	4,740
		12,205	5,881
Activities for Generating Funds			
Catering Income		8,371	5,480
Sales		2409	3,015
Children's Activities		230	150
		11,010	8,645
Investment Income		6	9
<i>Incoming resources from charitable activities – admissions</i>		13,587	12,899
Total Incoming Resources		36,808	27,434
Resources Expended			
Charitable Activities	8	36,053	23,167
Governance Costs	5	-	-
Total Resources Expended		36,053	23,167
Net Income	2	755	4,267
Reconciliation of funds			
Total funds brought forward at the 1st February 2014		40,384	36,117
Total funds carried forward at the 31st January 2015		41,139	40,384

The company made no recognised gains and losses other than those reported in the income and expenditure report.

THE GARDENS OF EASTON LODGE PRESERVATION TRUST
BALANCE SHEET
AS AT 31ST JANUARY 2015

	At 31st January 2015		At 31st January 2014	
	£	£	£	£
Fixed Tangible Assets		8,926		11,474
Current Assets				
Debtors & Prepayments	583		514	
Cash at bank and in hand	<u>32,230</u>		<u>29,071</u>	
Less Creditors & accrued income Amounts falling due within one year		<u>600</u>		<u>675</u>
Net Current Assets		32,213		28,910
Total Net Assets		<u>41,139</u>		<u>40,384</u>
Financed by:				
Unrestricted Funds		41,139		40,384
Restricted Funds		-		-
		<u>41,139</u>		<u>40,384</u>

In approving these financial statements as Trustees, and directors of the company we hereby confirm the following:

For the year ending 31st January 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

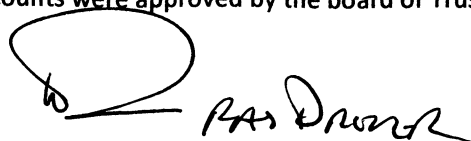
The members have not required the company to obtain an audit of its accounts in accordance with section 476 of the Companies Act 2006

The Trustees/directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

The accounts were approved by the board of Trustees on 22nd October 2015

TRUSTEE



**THE GARDENS OF EASTON LODGE PRESERVATION TRUST
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST JANUARY 2015**

1. ACCOUNTING POLICIES

1a. Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008), comply with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable accounting standards and Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are as follows:

1b. Tangible fixed assets

Fixed assets are shown at historical cost.

Depreciation is provided at an annual rate of 20% in order to write off each asset over its estimated useful life by the straight line method.

1c. Taxation

The charitable company is exempt from taxation under s505 Income and Corporation Taxes Act 1988.

1d. Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1e. Funds

The Restricted Funds are income funds given to the charity for specific purposes.

The Unrestricted Funds are expendable at the discretion of the trustees in furtherance of the objectives of the charity

2. OPERATING SURPLUS 2014/15

	2014/15	2013/14
	£	£
The surplus is stated after charging depreciation on fixed assets of	4,390	4,021

3. STAFF COSTS

The Trust had no employees during 2013/14 and 2014/15

4. VOLUNTARY INCOME

Gifts and Donations include £1,729 Gift Aid income

5. GOVERNANCE COSTS

	Total 2015	Total 2014
	£	£
Independent Examination fee	-	-

The Independent Examiner made no charge to the Trust for examination of the 2013/14 and the 2014/15 accounts.

6. MOVEMENT ON RESTRICTED FUNDS

Opening Balance at 1 st February 2014	£ 0
Closing Balance at 31 st January 2015	<hr/> 0 <hr/>

7. TANGIBLE FIXED ASSETS

At Cost	£
At 1 st February 2014	20,107
Additions during 2014/15	1,842
Disposals	-
	<hr/> 21,949 <hr/>

Depreciation

At 1 st February 2014	8,633
For the year 2014/15	4,390
Disposals	-
At 31 st January 2015	<hr/> 13,023 <hr/>

Net Book Value

At 1 st February 2014	11,474
At 31 st January 2015	<hr/> 8,926 <hr/>

Represented by:

	Original Cost	Accumulated Depreciation	NBV 31:01:15
	£	£	£
Portable Toilet Units	4,386	2,909	1,477
Tea Pavilion	7,719	6,176	1,543
Archive Building	9,844	3,938	5,906

8. CHARITABLE ACTIVITIES

	Total 2015	Total 2014
	£	£
Administration	8,264	7,500
Commission	67	66
Event Expenses	3,376	387
Entertainment& gifts	16	27
Catering	2,404	1,722
Toilets – purchase & servicing	1,024	1,001
Insurance	1,003	1,231
Light and Heat	6	-
Gardening, plants, maintenance and repair (inc. building maintenance)	6,631	4,136
Telephone	10	10
Printing, postage & stationery	4,184	526
Advertising and marketing	958	641
Travelling expenses	70	-
Subscriptions	189	295
Sales Merchandise	618	1,490
Professional Fees	26	35
Training	135	-
Archive Building	504	-
Tea Pavilion	2,178	-
Depreciation	4,390	4,021
	36,053	23,167

9. TRUSTEES EXPENSES

The trustees neither received nor waived any emoluments during the year (2014 - 15)

There were no trustees expenses paid for in the year. (2014 - 2015)